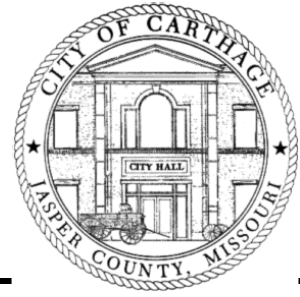


PUBLIC WORKS COMMITTEE

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"America's Maple Leaf City"



02-04-20 PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee Members present: Mike Daugherty, Ceri Otero, David Armstrong

Staff Members present: Tom Short, City Administrator, Zeb Carney, Director, and Marcia Weng, Public Works Secretary

Citizens: Abi Almandinger, Mark Elliff,

The Public Works Committee meeting was called to order at 5:40 p.m. by Chairman Mike Daugherty.

A motion was made by Dave Armstrong to accept the minutes from the December 3, 2019 Committee meeting. All ayes, motion passed.

Citizen Participation: None.

Old Business: None.

New Business:

Zeb Carney presented the committee with a letter from Blevins Asphalt giving the City the option to extend the street paving and milling contract prices from 2019 to the 2020 season. David Armstrong made a motion to accept Blevins Asphalt's contract prices for the 2020 season. All ayes, motion carried.

Next, Mr. Carney presented the committee with a memorandum of understanding between Schreiber Foods and the City of Carthage. The memorandum is for Schreiber Foods to expand their operations to a piece of property located at Hazel Avenue and George E Phelps Boulevard, which will require transportation improvements to the area. The proposed construction of a roundabout at the intersection of State Highway HH and Dr. Russell Smith Way has already been approved by the Missouri Highways and Transportation Commission through the Commission's Cost Share Program. The estimated project would cost \$2,687,682.00, of which the commission would pay half. The City is proposing that Schreiber Foods would split the City's half for the project, requiring Schreiber's to pay \$675,000.00 no later than June 30, 2020. Ceri Otero made a motion for the memorandum of understanding by and between Schreiber Foods and the City of Carthage to be brought before the council for acceptance. All ayes, motion carried.

Mr. Carney then presented the committee with a lot split for the property located at Hazel Avenue and George E Phelps Boulevard that Schreiber Foods is purchasing for their expansion. The lot will be divided with Lot 1 being used for refrigeration for their product and Lot 2 being used at a later date. Ceri Otero made a motion for the committee to accept the Lot Split as presented by Mr. Carney. All ayes, motion carried.

Staff Reports

Zeb reported on the following:

Zeb talked to the committee about a new permit application to be used for signs. He would like to go through Appendix H of the city's ordinances, which was adopted in 2000, and make updates to those ordinances.

Hunter Chase and Associates are about to wrap everything up on the stormwater project at Fairview Avenue. With the issues and problems on the project due to Hunter Chase, they will do the 14th Street project for the city at no charge. This will offset what they owe the city for the damages done on the Fairview project.

Bid opening for the new stormwater projects will be on February 26th.

We are in the process of a demo on North Main, the old RES plant at Butterball. EPA has been there working with Butterball on the cleanup so the plant can be demolished.

The Public Works employees have been working on their job description questionnaires for the salary study the city is working on.

Bids should be going out for the sidewalk along Central Ave in April and construction should be completed by the end of June. Also, bids on the roundabout at Elk, Fairlawn and Garrison should go out the end of March.

Zeb has been working with David Armstrong on the Historic District items needing to be updated. Julie Tilley has put together a binder with all the properties in the Historic District for them to go through.

Tom reported on the following:

Bids are out for the lighting project at the City Hall.

The 5 year capital projects for Fiscal Year 2021 are due. There is \$9,000,000.00 budgeted for this coming year.

Grant money for the Governor's Cost Share program has been approved. It has to be determined for what purpose.

David Armstrong made a motion to adjourn the meeting at 6:45 p.m. All ayes, motion carried.